

CORPORATE SOLUTIONS - SPAIN

Member of TenStep- Registered Education Provider
of the Project Management Institute (PMI)

SEMINAR

Techniques of Project Cycle Management in European Union and other Donor-funded Projects

TABLE OF CONTENTS (2 TO 3 days, 16 to 24 hours)

- 1) Definitions and Terminology of EC and other Donor-funded Projects**
- 2) Overview of the EC External Aid and other Donors' Project Cycle Management overview (PCM)**
- 3) Project Identification Tools: Sector and country needs, Brainstorming sessions, technique of Mental maps analysis**
- 4) Project Analysis Tools: Stakeholder analysis, Problem and Objectives tree, options/strategies analysis**
- 5) Project Planning Tools: Logical Framework Systems (LogFrame), Activities and Resources Plans, Procurement Plans**
- 6) Preparation of Project Fiches and Terms of References**
- 7) Designing the Logical Framework Matrix, drafting Global and Annual Operating Plans and Sector plans**
- 8) Project Management Techniques and Methodologies (PMBOK, IPMA, ISO, Prince2 and TenStep PM)**
- 9) Economic and Financial Analysis of Projects (Eco-Fin)**
- 10) Summary and Conclusions of PCM and Eco-Fin in practice in EU projects**

Various Case Examples and Exercises of Logframe Analysis, Problem and Objectives trees, Activity Scheduling, Drafting Terms of reference and Economic-Financial Analysis are included in the sections.

DATES: to be agreed

TIME: from 9 am to 2 pm and 4 pm to 7 pm